



Instruction to your Bank or Building

Society to pay by Direct Debit

## PLEASE FILL IN THE FORM USING A BALL POINT PEN AND RETURN TO THE ADDRESS OVERLEAF →

allpay Limited Re: LiveWest Homes Limited Fortis et Fides	Service User Number							
Whitestone Business Park, Whitestone, Hereford. HR1 3SE	8	3	9	9	8	4		
Name(s) of Account Holders(s).	Please complete your Address and Telephone Number. This is not part of the instruction to your Bank or Building Society. For allpay Limited Re: LiveWest Homes Limited official use only.							
	Address							
Bank/Building Society Account Number.								
	Postcode							
Bank Sort Code.	Telephone				Ref:			
	Instruction to your Bank or Building Society.							
Name & full postal Address of your Bank or Building Society.         To: The Manager       Bank/Building Society         Address       Bank/Building Society	Please pay allpay Limited Re: LiveWest Homes Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with allpay Limited Re: LiveWest Homes Limited and, if so, details will be passed electronically to my Bank or Building Society.							

Signatures Date

Reference

Postcode



Banks and Building Societies may not accept Direct Debit Instructions on some types of Account

This Guarantee should be detached and retained by the Payer



## The Direct Debit Guarantee

<sup>o</sup> This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
<sup>o</sup> If there are any changes to the amount, date or frequency of your Direct Debit, allpay Limited Re: LiveWest Homes Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request allpay Limited Re: LiveWest Homes Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
<sup>o</sup> If an error is made in the payment of your Direct Debit by allpay Limited Re: LiveWest Homes Limited or your bank or building society you account being debited or as otherwise agreed. If you request allpay Limited Re: LiveWest Homes Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
<sup>o</sup> If an error is made in the payment of your Direct Debit by allpay Limited Re: LiveWest Homes Limited or your bank or building society would be actively be added to a full and immediate refund of the amount and the payment of your bank or building society.

you are entitled to a full and immediate refund of the amount paid from your bank or building society. - If you receive a refund you are not entitled to, you must pay it back when allpay Limited Re: LiveWest Homes Limited asks you

to. \* You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required \* Please also notify us

## **Direct Debit Payment Details**

Client Reference Number						
1st Payment Amount	Date of 1st Payment					
Subsequent Payments	Next Due Date					
Frequency of Payment	Weekly Monthly					
Please enter the details of the customer, if different from those of the bill payer overleaf:						
Name						
Address						
Postcode	ode Email address					

PLEASE RETURN TO:

Payments will be collected on behalf of: LIVEWEST HOMES LIMITED 1 WELLINGTON WAY SKYPARK CLYST HONITON EXETER EX5 2FZ Please email your completed Direct Debit form to income@livewest.co.uk